

**BONSUCRO CODE OF INTEGRITY
for the provision of training (POL)**
POL_June 2019

Fundamental Principles

Bonsucro Licensed Training Providers shall:

1. Carry out all training in a professional and accurate manner.
2. Remain impartial at all times.

Professionalism

Bonsucro licensed trainers shall:

- provide a proper standard of training service to clients.
- carry out training in a diligent, respectful and efficient manner.
- commit to honest, thorough and accurate communication in the performance of training services.
- always behave and present themselves in a way that does not call into question their suitability to carry out training on the Bonsucro Certification System.
- comply with all legal and regulatory obligations.

Impartiality – applicable to Bonsucro accredited Certification Bodies.

Bonsucro Licensed Training Providers commit themselves to:

- establish and maintain clear and appropriate professional boundaries in the conduct of training at all times so as not to provide or perceive to provide any advice or consultancy on the Bonsucro Certification System

- pay particular attention to interpretation questions so that they are not seen by the training participants as providing consultancy
- disclose any potential conflicts of interest with the organisation to Bonsucro for review prior to undertaking any such training in respect of that organisation
- comply with all clauses of the License Trainer Contract.

With regards to clause 3.4 of the License Trainer Contract, if at any time during the term of this agreement the Training Provider is authorised by Bonsucro under a separate agreement to carry out Certification Activities, the Training Provider *shall ensure that any individual staff member delivering training (not just in-company training) to an organisation/client, shall not deliver a certification audit for this same organisation/client for a period of 3 years following the date of the training.* Certification audits include initial, surveillance and re-certification audits as defined in Bonsucro Certification Protocol.

Confidentiality

Bonsucro Licensed Training Providers shall:

- maintain an appropriate standard of confidentiality in relation to training material provided by Bonsucro, and in relation to client information.

Declaration by the applicant:

I agree to comply with the conditions outlined in this Code of Integrity for the duration of my work as a Bonsucro licensed trainer:

Name of Licensed Training Provider

Place and Date

Name and Signature on behalf of the Licensed Training Provider