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Bonsucro Impact Fund

Full Proposal Template

This template is for applicants that, after submission of a Concept Note, have been invited by Bonsucro to submit a Full Proposal for the final stage of the assessment.

Applicants must complete the Full Proposal template in full, not exceeding 12 pages in the case of large grants and 8 pages in the case of small grants. The annex limit is 6 pages.

1. Project Summary	
Project title	
Size of grant requested (£)	
Project budget (£)	
Project duration (months)	
Country & project area	
2. Project Applicant	
Lead Applicant and contact details	
<ul style="list-style-type: none"> Name of the organisation 	
<ul style="list-style-type: none"> Legal form of the entity 	
<ul style="list-style-type: none"> Focus of organisation’s activities and how these relate to sugarcane production and milling 	
<ul style="list-style-type: none"> Address and contact details of the organisation 	
<ul style="list-style-type: none"> Contact person at organisation for this application 	
Co-Applicant 1	
<ul style="list-style-type: none"> Name of the organisation 	
<ul style="list-style-type: none"> Legal form of the entity 	
<ul style="list-style-type: none"> Focus of organisation’s activities and how these relate to sugarcane production and milling 	
<ul style="list-style-type: none"> Address and contact details of the organisation 	
Co-Applicant 2	
<ul style="list-style-type: none"> Name of the organisation 	
<ul style="list-style-type: none"> Legal form of the entity 	
<ul style="list-style-type: none"> Focus of organisation’s activities and how these relate to sugarcane production and milling 	
<ul style="list-style-type: none"> Address and contact details of the organisation 	
Roles and responsibilities of lead applicant and co-applicant(s)	
<p><i>Please elaborate on the project roles and responsibilities assigned to each of the applicants. List the names and positions of staff members assigned to this project, including a short description of their specific roles and responsibilities. Please attach the CVs of key staff members.</i></p>	

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Experience of similar projects
<i>Please outline the lead-applicant's experience in managing and implementing similar projects.</i>

3. The Proposed Project – Overview	
<i>What are the intended outcomes of this project and how do they respond to the theme of this Call for Proposals?</i>	
<i>Describe the motivation for this project, and the specific sustainability issues it seeks to address. Explain the scale and scope of these issues, and outline the consequences, if any, of this project not going ahead.</i>	
<i>Where will your project be implemented and why was this region/area selected?</i>	
<i>Who are the main beneficiaries of your project? Be as specific as possible in terms of who or what will be impacted by your work, and how.</i>	
<i>Have the intended beneficiaries of the project been engaged in the design process, and have they expressed a commitment to participating in project activities?</i>	
<i>Have key local stakeholders been meaningfully engaged and consulted, and their input considered in the project design?</i>	

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4. Results Framework

Please fill out the 'Results Framework' below, connecting the different activities with the outputs and outcomes you wish to achieve. Activities, outputs and outcomes are understood as follows:

- **Activities** are the actual work to be completed throughout the project.
- **Outputs** are the direct results of the activities you undertake through your project. They are products, goods, or services that you (or your partners) create or deliver during the course of the project.
- **Outcomes** are the changes in the world that you intend to achieve through your outputs. These may, for example, be changes in policy, human behaviour or activity, or the state of an ecosystem. These should be linked to the aims of Bonsucro's strategic plan.

Activities	Outputs	Outcomes
(Activity 1)		
(Activity 2)		
(Activity 3)		
(please add rows as needed)		

For large grants only, please add a Theory of Change as **attachment** to this to describe how the project outcomes will be achieved and how these will result in tangible impacts?

What assumptions are you making in the 'Results Framework'? Assumptions are the conditions or factors that need to be in place in order for the outcomes to occur as a result of the outputs. These can be both internal to the organization and external.

For large grants only: *What are the most important internal or external factors/considerations that could hinder the success of this project? How will you monitor and manage these risks?*

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5. Project Workplan					
Please fill out the table below with the activities and sub-activities of this project. Mark with 'X' the quarter in which the sub-activity is expected to take place. <u>Please add more rows and columns if necessary.</u> Please note that Q1 corresponds to the first 3 months of project implementation, and not the first quarter of the calendar year.					
Activities	Description	Q1	Q2	Q3	Q4
Activity 1	<i>(name of activity)</i>				
	<i>1.1.(sub-activity)</i>				
	<i>1.2 (sub-activity)</i>				
Activity 2	<i>(name of activity)</i>				
	<i>2.1 (sub-activity)</i>				
	<i>2.2 (sub-activity)</i>				
Activity 3	<i>(name of activity)</i>				
	<i>3.1 (sub-activity)</i>				
	<i>3.2 (sub-activity)</i>				

6. Project Monitoring				
By filling in the tables below, describe how you will measure impact on Bonsucro's key performance indicators.				
Reference to outcomes (Goals, Aims)	Key Performance Indicator (These should relate to Bonsucro's strategic plan)	Project baseline # at the start of the project	Project target # at the end of the project	Data collection methodology & frequency

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7. Project Evaluation Criteria
Scalability and Replicability: Impact potential
<i>Please describe how the project will be scaled or describe the potential for scaling/and or replication within the context of the partnership, implementation area and sugarcane sector.</i>
Innovation
<i>Please describe why you consider this project to be innovative?</i>
Sustainability
<i>How sustainable are the project results and what is the project's exit strategy – how will the results of the project be maintained or expanded after project activities end?</i>
Leverage and Learning
<i>Are there any activities or projects that have been completed or are on-going in the implementation region that the proposed project could learn from and/or share its experience?</i>
8. Project Budget (template)
Please complete the project budget template
<i>Please indicate what percentage of the total project budget will be provided by the project partners and the source of this support. Please indicate whether this support has been formally secured.</i>
<i>Describe why you think this project represents value for money for the Bonsucro Impact Fund.</i>