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**CODE OF CONDUCT FOR MEMBERS OF THE MEMBERS’ COUNCIL**

As a Member of a Members’ Council of Bonsucro, I agree to uphold the following general principles and make the following commitments:

**A. GENERAL PRINCIPLES**

1. **Selflessness –** Members’ Council Members should properly represent their constituency class, and never act for their own personal benefit.
2. **Integrity** – Members’ Council Members should not place themselves under any obligations to other individuals or organisations that might, or might be perceived to unduly influence the performance of their duties.
3. **Objectivity** – Members’ Council Members should always make objective contributions representing the views of their constituency class.
4. **Accountability** – Members’ Council Members shall be accountable to their constituency class for their actions and contributions.
5. **Openness** – Members’ Council Members should be as open as possible about their contributions to the Members’ Council, giving reasons where possible.
6. **Honesty** – Members’ Council Members must declare interests and take steps to ensure any conflicts are dealt with appropriately.
7. **Leadership** – Members’ Council Members should promote these principles by leadership and example.

**B. SPECIFIC COMMMITMENTS**

**1** **Law, mission, policies**

1.1 I will not break the law in any aspect of my role.

1.2 I will support the vision and mission of Bonsucro and consider myself its guardian.

1.3 I will abide by all organisational policies.

**2 Conflicts of interest**

2.1 I will declare any conflict of interest, or any circumstance that might be viewed by others as a conflict of interest, as soon as it arises.

2.2 I will submit to the judgment of the Chair of the Members’ Council and do as he/she requires regarding potential conflicts of interest.

**3 Person to person**

3.1 I will not break the law or act in disregard of organisational policies in my relationships with fellow Members’ Council members, staff, members, or anyone else I come into contact with in my role as a Members’ Council Member.

3.2 I will strive to establish respectful, collegial and courteous relationships with all I come into contact with in my role as a Members’ Council Member.

**4. Protecting Bonsucro’s reputation**

4.1 I will not speak as a representative of Bonsucro to the media or in a public forum without the prior knowledge and approval of the CEO or Chair of the Board.

4.2 When I am speaking as a member of the Members’ Council of Bonsucro, my comments will reflect current organisational policy, even if these do not agree with my personal views.

4.3 When speaking on my own behalf, I will strive to uphold the reputation of Bonsucro and those who work there.

4.4 I will respect organisational, Members’ Council, member and individual confidentiality.

4.5 I will take an active interest in Bonsucro’s public image, noting news articles, books, television programmes and the like about Bonsucro, about similar organisations or about important issues for the organisation.

**5. Personal gain**

5.1 I will not personally gain materially or financially from my role as a Members’ Council Member, nor will I permit others to do so as a result of my actions or negligence.

5.2 I will document all expenses and seek reimbursement according to procedure.

5.3 I will not accept gifts or hospitality without prior consent of the Chair of the Board.

5.4 I will use organisational resources responsibly, only when authorised, and in accordance with procedure.

**6. In Members’ Council meetings**

6.1 I will strive to embody the principles of leadership in all my actions and live up to the trust placed in me by Bonsucro.

6.2 I will abide by Bonsucro’s Articles of Association, Terms of Reference, and all other Bonsucro governance documents.

6.3 I will strive to attend all Members’ Council meetings, giving apologies ahead of time to the Chair if I am unable to attend.

6.4 I will study the agenda and other information sent me in good time prior to the meeting and be prepared to debate and decide on agenda items during the meeting.

6.5 I will honour the authority of the Chair and respect his or her role as the meeting leader.

6.6 I will engage in debate and decisions in meetings according to procedure, maintaining a respectful attitude toward the opinions of others, while making my voice heard.

6.7 I will accept a majority Members’ Council vote on an issue as decisive and final.

6.8 I will maintain confidentiality about what goes on in meetings unless authorised by the Chair of the Members’ Council to speak of it.

**7. Enhancing governance**

7.1 I will participate in induction, training and development activities for Members’ Council Members.

7.3 I will support all other Members’ Council Members in their efforts to improve their skills.

7.4 I will support the CEO in fulfilling his/her executive role.

7.5 I will co-operate and collaborate with the Board, as required, to support it in fulfilling its governance role.

Signed as agreed by: ………….......

PRINT NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: …………………...